

Spirit Lake Elementary PIE  
August 11, 2025 12:00 p.m.  
Annual Budget Meeting for 2025-2026

Meeting called to order by Rachel at 12:00 p.m.

Board members present: Rachel Fandel, Amy Groen, Heather Kalkhoff, Nicole Evans, Chelsie Steichen, Heather Hurtig, Hannah Brownlee, Danielle Tewes

Guests present: Principal Jessica Vancura, Assistant Principal Brady Dicks

Purpose Statement: PIE provides the students of the Spirit Lake Elementary School with activities and opportunities that support and extend their education above and beyond the classroom.

Review/Approve May Meeting Minutes.

Sent via email and a copy was printed and distributed.

Motion made by Hannah to approve the Minutes; second Nicole. Ayes all, motion carried.

Returning Board Members:

- Nicole Evans
- Rachel Fandel
- Amy Groen
- Jamie Hunter
- Heather Kalkhoff
- Danielle Tewes

Motion made by Nicole to approve the returning board members; second Amy. Ayes all, motion carried.

New Board Members (already voted in):

- Hannah Brownlee
- Chelsie Steichen
- Gina Heithold
- Heather Hurtig

Officers:

- President/VP - Rachel Fandel, Jamie Hunter
- Secretary - Heather Kalkhoff
- Treasurer - Amy Groen

Motion made by Danielle to approve the returning officers; second Nicole. Ayes all, motion carried.

Principal Report

- Playground Update
  - The large playground was ordered in June and is expected to arrive by mid-September.
  - Dave Dau will be the new contractor for the school and has met with playground representatives and their lead contractor.
  - The surface will need approximately two months to cure before it can be used.

- Students will play on cement and the grassy area between the two playgrounds until the installation process is complete.
- Amy will send donor information to Jessica to create a donor board
- Jessica reviewed new staff members and important dates for the school year. Amy will send \$50 gift cards to new teachers.

#### Amazon Wish Lists

- Nicole will share wish lists on Facebook and plan to ask teachers to update their lists closer to Christmas.

#### Intake Conference Booth - August 21

- Rachel will organize materials (handouts, video, and a drawing for books from the vending machine).
- Volunteers will be needed to help at the booth.

#### 3rd Grade Butterfly Request

Motion made by Nicole to approve; second Heather Kalkhoff. Ayes all, motion carried.

#### Fundraiser

- Kickoff - September 2
- Jessica will have a kickoff video and flyer for the lower playground.
- Discussed having a dunk tank for Mrs. Vancura for reaching the fundraising goal.
- Rachel is coordinating prizes from businesses for top fundraisers.
- Volunteers will be needed November 4 for fundraiser pick up.

#### Outdoor Classroom

- Rachel will organize the inside of the shed this summer.
- Trees will be planted by one of the classes this fall.

#### Budget:

- Review/Approve Treasurer's Report

Hannah moved to approve the Treasurer's report, Heather Hurtig seconded. Ayes all, motion carried.

- Reviewed 2024-2025 Expenditures
- Set/Discussed 2025-2026 Budget

Motion made by Heather Kalkhoff to approve 2025-2026 Budget; second Danielle. Ayes all, motion carried.

Rachel reviewed SLES PIE important dates and meeting schedule for the school year.

Next meeting: Noon on Monday, September 8, at Spirit Lake Elementary

Motion made by Danielle to adjourn; second Nicole. Ayes all. Motion carried. Meeting adjourned at 1:25 p.m.

Respectfully submitted,  
Heather Kalkhoff, PIE Secretary