

Spirit Lake Elementary PIE  
November 10, 2025 12:00 p.m.  
Spirit Lake Elementary

Meeting called to order by Rachel at 12:00 p.m.

Board members present: Rachel Fandel, Amy Groen, Heather Kalkhoff, Nicole Evans, Chelsie Steichen, Jamie Hunter, Gina Heithold, Heather Hurtig

Guests present: Principal Jessica Vancura

Purpose Statement: PIE provides the students of the Spirit Lake Elementary School with activities and opportunities that support and extend their education above and beyond the classroom.

#### Principal Report

- Elementary Evening Concert (TK-4) - November 20
- Playground equipment has arrived but cannot be installed until spring due to temperatures.
- Tech Free Childhood speaker - November 13 at the Art Center
- No Winter Open House this year
- Plan to host a wellness night during spring conferences
- Book fair - need more volunteers if this can continue in future years
- Thank you for the support for the conference meals
- Veterans Day tomorrow - students can eat lunch with a veteran

Review/Approve October Meeting Minutes.

Sent via email and a copy was printed and distributed.

Motion made by Hannah to approve the Minutes; second Nicole. Ayes all, motion carried.

#### Treasurer's Report:

- Amy reviewed the Treasurer's Report

Nicole moved to approve the Treasurer's report, Hannah seconded. Ayes all, motion carried.

#### Fundraiser

- Delivery and pickup was smooth, with items being delivered early and plenty of volunteers helped to distribute items. The pickup time worked well during conferences, and only a few items were left which were picked up the following day.
- Next year consider pushing the outdoor pick up option more, and add signage to eliminate confusion on where to pull in. Discussed possibly moving Y kids pick up that day to the other side of the school.
- Classroom prizes
  - 3rd place: Peta - Root beer float party
  - 2nd place: Laven - Spudnutz
  - 1st place: Sohn - boat ride will occur in the spring
- Top seller prizes - \$100 was transferred to the principal account for games at Pizza Ranch.
- Gift cards will be sent to teachers and support staff as a thank you for their efforts
  - Motion made by Chelsie to purchase \$100 gift cards for teachers. Second Amy. Ayes all, motion carried.

- Motion made by Nicole to purchase \$50 gift cards for support staff. Second Jamie. Ayes all, motion carried.

#### Conference meal review

- Very well received by teachers. Nicole will send a thank you to Jen.

#### Book fair

- Additional volunteers will be needed to run the cash registers and assist during the book fair next year. Discussed possibly moving volunteers from fundraiser pick up over to the book fair.

#### Winter Blast - January 16

- Nicole and Amy will draft an email for teachers outlining the guidelines to follow when purchasing items for Winter Blast.

#### Sub-committees

- Conference Meals
  - Rachel will lead in the spring, but will be stepping down from this role
- Fundraiser - Rachel
- STEM Fair - Heather
  - Open House date is planned for March 19
- Arts/Science Enrichment - Jamie
  - The 4th grade musical will take place in the spring

#### Electronic Actions

- Purchase of additional books for the vending machine

#### Miscellaneous:

- Discussed controversy regarding fundraising prizes for top sellers. Fundraising company guidelines were reviewed, and a letter will be sent clarifying the decision to not pay top sellers an additional \$200 gift card.

Next meeting: Noon on Monday, December 8, at Spirit Lake Elementary

Motion made by Hannah to adjourn; second Nicole. Ayes all. Motion carried. Meeting adjourned at 1:05 p.m.

Respectfully submitted,  
Heather Kalkhoff, PIE Secretary